



ALLENSTOWN
HOTEL

• EST. 1867 •

*Functions, Weddings
and Corporate Events
of Distinction
2011*



Option A – 2 Course Alternate Drop

\$35.00/pp – Choice of Entrée and Main or Main and Dessert

Entrée

(Choose 2)

Garlic Prawns and Rice
Salt and Pepper Calamari
Asian Satay Pork
Mini Caesar Salad
Fettuccine Carbonara

Mains

(Choose 2)

Chicken Oscar
Grilled Fish of the Day served with Lemon Butter sauce
Indonesian Beef Stirfry
300 gm Rump served with Dianne or Mushroom Sauce
Pesto Chicken Pasta

Desserts

(Choose 2)

Pavlova
Baked Lemon Cheesecake
Chocolate Mud Cake
Lemon Meringue Pie
Pecan Pie

All Desserts are served with Mixed Berry Coulis and Double Cream

Coffee, Tea and After Dinner Mints will be provided

Option B – Buffet

*\$32.00/pp
(Minimum of 50)*

Mains

Roast Pork
Roast Beef with Seeded Mustard

(Choose 1 of 3)

Beef Stroganoff
Thai Green Curry Chicken
Sweet & Sour (Chicken or Pork)

Vegetables

Roasted Potato and Pumpkin
Mixed Seasoned Vegetables

Salads

Selection of Cold Meats
Chefs Special Pasta Salad
Tossed Garden Salad
Coleslaw

Desserts

Pavlova
Baked Lemon Cheesecake
Chocolate Mud Cake

All Desserts are served with Mixed Berry Coulis and Double Cream

Coffee, Tea and After Dinner Mints will be provided

Option C – Buffet

*\$42.00/pp
(Minimum of 50)*

Mains

Roast Pork and Roast Beef
Chicken Thigh Casserole or Lamb Loins
Baked Potato au gratin & Mixed Vegetables
Served with Dinner Rolls

(Choose 1 of 3)

Beef Stroganoff
Thai Green Curry Chicken
Sweet & Sour (Chicken or Pork)
All served with Rice

Salads

Selection of Cold Meats
Caesar Salad
Tossed Garden Salad
Coleslaw
Potato Salad

Desserts

Pavlova
Baked Lemon Cheesecake
Chocolate Mud Cake

All Desserts are served with Mixed Berry Coulis and Double Cream

Upon Request the Chef can organize a selection of Cold Seafood Platters at an additional cost of \$10.00 pp

Coffee, Tea and After Dinner Mints will be provided

Option D – Gourmet Platters

Our Gourmet Platters are a popular addition at any function

Assorted Deep Fried Platter

\$70.00

An assortment of deep fried items including: pork balls, curry puffs, chicken nuggets, dim sims, mini spring rolls, party pies and wontons. Served with dipping sauces.

Assorted Cold Platter

\$70.00

A selection of assorted Kabana and Cheeses along with items such as carrot and celery sticks, cocktail onions, assorted dips and cracker biscuits.

Cheese Platter

\$70.00

Chefs selection of assorted cheeses along with fresh fruit and assorted cracker biscuits.

Cold Meat Selection

\$70.00

Chefs selection of cold meats displayed on a platter with assorted dips.

Each of the platters serve approximately 10-15 people

Additional Information

- Room Hire:** A charge of \$250.00 is for room hire with standard setup.
Extra charges may apply for non standard function bookings.
- Data Projector:** The function room contains a data projector. The use of this data projector at a function will incur a charge of \$50.00.
- Standard Inclusions:** Room setup of up to 4 x 1.8m round banquet tables with white table cloths and 5 x High dry bars.
Present and cake table supplied.
Bar service and wait staff in accordance with your requirements
Room cleaning after your event
Tea and Coffee Station.
Microphone.
- Weddings:** Head table for wedding party
Room set up as requested with linen and serviettes
Separate table for wedding cake and gifts
If requested, Staff will portion wedding cakes and plate
- Kids Meals:** Meals for children under 12 years are available at a cost of \$6.50.
- Diet Specific Meals:** Our chef can prepare individual meals for guests with special requirements.
- Entertainment:** Unfortunately we are not able to permit amplified bands on Friday or Saturday nights. Acoustic performers are permitted. DJ's and Juke Boxes are also permitted. IPOD's can also play through the Hotels music system.

STANDARD TERMS & CONDITIONS FOR ALL PACKAGES

1. Tentative Bookings will be held for a maximum of 14 days.
2. Confirmation of bookings can only be made once the Allenstown Hotel has received a fully completed Booking Form and receipt of a booking fee/deposit OR by arrangement, a purchase order has been received. Companies, organisations and government departments should quote their ABN number. The minimum deposit is \$250.00 or 25% of the cost of the chosen package, whichever is greater. By paying your deposit you have agreed to these terms and conditions.
3. Payment of the balance of the event, including any additional services provided for the event (extra equipment), must be made prior to the conclusion of the event.
4. Payment can be made by Cash, EFTPOS or credit card.
5. Prices are subject to change up until the booking is confirmed and a booking fee/deposit is paid.
6. Surcharges may apply where an event continues beyond the agreed time. Any time extensions must be negotiated with management.
7. Confirmation of delegate/guest numbers is required 7 days before the event/function.
8. All prices shown are inclusive of GST.
9. Cancellations/Refunds will only be made under the following circumstances :-
 - a. If notice is received no later than 45 days before the event : 100% refund.
 - b. If notice is received later than 45 days before the event : no refund.
10. Only food and beverages supplied by the Allenstown Hotel are to be consumed in the conference/function room, unless prior agreement is reached with management. By law alcohol can only be consumed on the premises between 10:00am and 2:00am Mon to Sat, and between 10:00am and 12 midnight on Sun.
11. Damage to the venue, breakages and theft caused by guests will be the financial responsibility of the organizer. Cleaning fees may apply if extra cleaning of the premises is required. Confetti, glitter and sprinkles are not permitted in the room.
12. Noise restrictions apply for any entertainment used in the conference/function room. In particular, the outside windows and doors must remain closed whilst the entertainment is playing and certain decibel limits must be adhered to. Please check with management if entertainment has been organized for your conference/function.
13. Smoking is, by law, only permitted in the Designated Outdoor Smoking Areas.
14. Dress standards apply for the conference/function room.
15. Liability – Allenstown Hotel's responsibilities are limited to the provision of selected facilities and services. We do not accept responsibility for the loss or damage of equipment, or merchandise, left on the premises prior to, during or after the event, nor for any personal valuables left in the rooms. Furthermore, no responsibility can be taken for actions or outcomes that are directly attributable to other program providers, other guests, other venue users or external providers of goods, services, equipment or utilities – including electricity and telecommunications.

Hirer to Sign: _____

Date: _____